



ACADEMIC COUNCIL MEETING MINUTES January 13, 2011

Members:

Council Chair:

Ms. Gwen Hoyseth

Council Vice-Chair:

Vacant

President:

Mr. Don Gnatiuk | **Notice of Absence**

Vice-President Academic:

Ms. Susan Banskrove

Deans:

Dr. Kazem Mashkournia

Ms. Jean Nordin

Dr. Jerry Petryshyn | **Absent**

Dr. Rik Vandekerkhove

Academic Staff Association:

Ms. Pat Caulfield Fontaine

Ms. Nancy Fraser

Dr. Rene Gadacz | **Notice of Absence**

Ms. Deena Honan

Ms. Gwen Hoyseth

Mr. Loren Jacula | **Notice of Absence**

Ms. Dianne McDonald

Ms. Dalyce Sather McNabb

Ms. Annie Smith | **Notice of Absence**

Ms. Theresa Suderman

Students' Association:

Mr. Dalen Chmilar

Ms. Lisa Hildebrand

Ms. Morgan Krause

Ms. Sidhant Pamnani | **Notice of Absence**

Mr. Chris Scheller

Mr. Doug Sinclair

Employees' Association:

Ms. Allison Chisholm

Mr. Gordon Pellerin

Ms. Joanne Porta

Community Members:

Ms. Terri Scott

Curriculum, **34** credits

CD1000 (3) Child Development I

CD1011 (2) Introduction to **Early Learning and Child Care**

CD1020 (2) Health, Nutrition and Safety

CD1045 (3) Practicum I

CD1050 (3) Art, Literature and Music

CD1100 (3) Child Development II

CD1145 (5) Practicum II

CD 1330 (3) Understanding Children's Play

CD1350 (3) Supporting Children's Play

CD1370 (2) Guiding Children's Behaviour I

~~CD2070 (2) Infant Toddler Care~~

HS1000 (2) Interpersonal Communication

HS1130 (3) English

Graduation Requirements

To graduate with a Certificate in Early Learning and Child Care, you must successfully complete **34** credits with a minimum overall GPA of 2.0 and have a current Certificate in Standard First Aid in Child Care. When you successfully complete the curriculum listed, complete an Application for a Certificate Form, available from the Office of the Registrar, to receive a Certificate in Early Learning and Child Care.

CARRIED

Early Learning and Child Care Diploma – More information required. Deferred to next meeting.

Early Learning and Child Care Certificate

Motion: Recommend that Academic Council approve changes to the advanced standing guidelines for the Early Learning and Child Care certificate program adding CD1330 and CD1000 as courses for which advanced standing will be considered.

Moved: C. Carter

Second: C. MacKinnon

CARRIED

Early Learning and Child Care Diploma – More information required. Deferred to next meeting.

CD1000 3(3-0-0) 45 Hours Child Development I

Motion: Recommend that Academic Council approve a change in the content and course description for CD1000 Child Development I.

Moved: C. Carter

Second: C. MacKinnon

CD2000 2(2-0-0) 30 Hours Child Development III

Motion: Recommend that Academic Council approve the deletion of CD2000 Child Development III from course offerings at GPRC.

Moved: C. Carter **Second:** R. Young

CARRIED

CD2070 2(2-0-0) 30 Hours Infant Toddler Care

Motion: Recommend that Academic Council approve the deletion of CD2070 Infant Toddler Care from course offerings at GPRC.

Moved: C. Carter **Second:** B. Taylor

CARRIED

HS2370 2(2-0-0) 30 Hours Administration of Human Services Programs

Motion: Recommend that Academic Council approve the deletion of HS2370 Administration of Human Services Programs from course offerings at GPRC.

Moved: C. Carter **Second:** B. Howey

CARRIED

Nursing Education and Health Studies

Bachelor of Science in Nursing

Motion: Recommend that Academic Council approve an addition to the calendar description for the Bachelor of Science in Nursing program stating ***“Advanced Standing/Credit: A grade of C- is the minimum passing grade for any nursing or elective course required for the Bachelor of Science in Nursing program that will be accepted for advanced standing (transfer) from other institutions.”***

Moved: L. Rawluk **Second:** M. Bain

Discussion: Students are required to have a cumulative GPA of 2.0 to progress in the Collaborative Bachelor of Science in Nursing Program and to achieve block transfer of years 1, 2 and 3 to the University of Alberta for year 4. Courses accepted for transfer do not get factored into the GPA so grades of D+ or lower may not actually keep the GPA at 2.0. The U of A does not accept a grade of D for a transfer course.

CARRIED

Office Administration

6.1 Computerized Accounting Assistant – Intensive Diploma

Motion: Recommend that Academic Council approve changes to the Computerized Accounting Assistant Intensive Diploma curriculum requirements as presented.

Moved: S. Barr **Second:** B. Lindquist

Discussion: Students entering this program come with varying degrees of experience. This change allows them to build on skills they might already possess.

*Student Services may adjust the wording for this change to ensure clarity but will not alter the intent.

CARRIED

Oil and Gas Administration Certificate

Motion: Recommend that Academic Council approve removing OA2550 Gas and Natural Gas Terminology (3) and add OA1080 (3) Word Core Level (3) as required courses in the Oil and Gas Administration certificate.

Moved: S. Barr **Second:** C. Carter

Discussion: **This change is effective January 2011.** The content in this course is covered in other required courses. The addition of Word is in response to feedback received from industry, faculty and the department advisory committee.

CARRIED

Motion: Recommend that Academic Council approve the deletion of OA2550 3(3-0-0) Gas and Natural Gas Terminology from the calendar.

Moved: S. Barr **Second:** B. Lindquist

CARRIED

OA1310 3(5-0-0) 75 Hours Basic Bookkeeping I

Motion: Recommend that Academic Council approve a change in the hours for OA1310 3(5-0-0) 75 Hours Basic Bookkeeping I to OA1310 3(**3-0-0**) **45 Hours.**

Moved: S. Barr **Second:** R. Gadacz

Discussion: This reflects current practice and timetabling.

CARRIED

OA1320 3(5-0-0) 75 Hours Basic Bookkeeping II

Motion: Recommend that Academic Council approve a change in the hours for OA1320 3(5-0-0) 75 Hours Basic Bookkeeping II to OA1320 3(**3-0-0**) **45 Hours.**

Moved: S. Barr **Second:** R. Gadacz

Discussion: This reflects current practice and timetabling.

CARRIED

Physical Education, Athletics and Kinesiology

Fitness Leadership

Motion: Recommend that Academic Council approve changing the admission requirements to the Fitness Leadership program from “English 30-1, Minimum 60 percent” to “English 30-1, Minimum 50 percent”.

Moved: M. Bain **Second:** B. Howey

Certifications:

CPR

First Aid

AFLCA Resistance Training

CSEP—Certified Personal Trainer (CSEP-CPT)

Other AFLCA specialized training certification

- Fitness Leadership is a two-year program that prepares graduates to pursue careers in the areas of physical fitness, fitness evaluation, promotion and leadership. ~~This program provides students with an opportunity to become fully certified in CPR and First Aid, to become a Canadian Society of Exercise Physiology Certified Personal Trainer (CSEP-CPT), and an AFLCA Resistance Training Leader.~~ You will not be required to repeat any training for which you have current certification. You will also receive specialized training in one or more certifications, and be given the opportunity to gain valuable experience by completing a supervised practicum in this growing industry. The curriculum is rich with courses geared specifically toward preparing you to be very knowledgeable about the fitness industry and in developing your own personal skills.

This program provides students with an opportunity to become fully certified in CPR and First Aid, to become a Canadian Society of Exercise Physiology Certified Personal Trainer (CSEP-CPT), and an AFLCA Resistance Training Leader.

The diploma programs, ~~which begin with a common first year,~~ incorporates both theory and practical components. The theory courses, many of which are university transferable, provide the student with the background information necessary to understand the structure and function of the human body and its adaptations to exercise. The practicums provide an opportunity for students to develop the skills required to assess individual physical fitness levels, to formulate and deliver appropriate fitness programs, and to network with businesses in the local fitness community. The Personal Trainer Specialization is designed to advance professional leadership and effectiveness in promoting the fitness and wellness of the average population. ~~The Older Adult Fitness and Wellness Specialization is designed to advance professional leadership and effectiveness in promoting the fitness and wellness of older adults in a variety of health and human service areas. Graduates of this Older Adult program will be prepared to work within the broad range of older adults from active to frail.~~

Part-time Students

Students may enroll in up to two courses *per semester* without admission to the program, and receive credit for those successfully completed, should they thereafter be admitted to the program.

Students of PEAK

Students enrolled in the programs listed above are eligible for membership in Students of PEAK, the organization of physical education students. See information about this

student organization in the Bachelor of Physical Education section of this calendar. Executive members of SPEAK may be eligible for co-curricular recognition.

Admission Requirements

Applying to Grande Prairie Regional College and satisfying one of the following admission routes may gain admission to the Fitness Leadership Diploma Program. This program requires an overall average of 60 per cent in the following Alberta Education courses or equivalents.

See Entrance Requirements tables for courses within groups A, B, C, or D.

English 30-1, minimum of ~~60~~ **50** percent

Two subjects from Group A or C

One subject from Group C

One subject from Group A, B, C, D or Physical Education 30*

AFLCA Exercise (**formerly Fitness**) Theory**

**Not more than one language other than English will be accepted.*

****Students must have completed the AFLCA Exercise Theory course prior to the first day of class. The AFLCA Exercise Theory course is offered annually at GPRC in September, January and May/June. Call 780-539-2816 to register. Students will be responsible for additional fees incurred when registering for these certification courses. CPR is required for AFLCA certification.**

Mature Student Admission

~~Adult or mature students, 21 years or older without a high school diploma, who do not have a minimum of 60 percent in English 30-1 are required to complete an admission assessment. On receipt of the application acknowledgment letter from the Office of the Registrar, applicants are required to contact the Department of PEAK to arrange an assessment. Equivalent achievement on the assessment is necessary before acceptance into the program is granted.~~

Students 21 years of age or older and who do not meet the stated admission requirements must attain a minimum score on an appropriate entrance test before acceptance into the program is granted. In addition to placement testing, mature students must have completed the AFLCA Exercise Theory Course prior to the first day of class.

Advanced Standing

The College policy on Advanced Standing may be applied in this program.

Progression Criteria

To be promoted into the second year of the program, you must have successfully completed all first year course requirements, have a valid certificate in at least one AFLCA specialty course, and valid certificate in CPR and First Aid. PF 1980, Leadership in

Resistance Training, fulfills one of the AFLCA specialty courses. CPR Certification will be offered annually by the Department of PEAK.

Certificate

The curriculum requirements are outlined in the recommended sequence. If you register in courses out of sequence, you will need to carefully ensure that you have the required prerequisites and corequisites.

Curriculum, 30 credits

Fall

BA 1010 (3) Business Communications I
BA 1150 (3) Computers in Business
PE 1000 (3) Structural Anatomy
PE 1015 (3) Essentials of Human Physiology
PE 1050 (3) Introduction Sports Administration
PF 1980 (1.5) Leadership in Resistance Training

Winter

BA 1020 (3) Business Communications II
PA 1981 (1.5) Cardiovascular Training
PE 1030 (3) Integrative Human Physiology
PE 1100 (3) Health and Fitness
PF 2900 (3) Fitness Assessment and Advanced Counseling

Graduation Requirements

Students who successfully complete the 30 credits listed will be eligible for a Certificate in Fitness Leadership. Complete an *Application for Certificate* form, available from the Office of the Registrar, to receive a Certificate in Fitness Leadership.

Diploma

Personal Trainer Specialization

First year, 30 credits

As specified in the Fitness Leadership Certificate Program

Second year, 30 credits

Fall

PE 2420 (3) Introduction to Nutrition for Exercise and Performance
PE 3070 (3) Human Growth and Motor Development
PF 1910 (3) Fitness Practicum
PF 2920 (3) Certified Personal Trainer Exercise Prescription
PY 1040 (3) Basic Psychological Processes

Winter

BA 1040 (3) Small Business Management
PE 2000 (3) Exercise Physiology
PE 2060 (3) Biomechanics
PE 2400 (3) Sports Injuries
PF 2910 (3) Advanced Fitness Practicum

~~Older Adult Fitness and Wellness Specialization~~~~First year, 30 credits~~~~As specified in the Fitness Leadership Certificate Program~~~~Second year, 30 credits~~~~**Fall**~~

~~PF 2120 (3) Cultural Aspects of Retirement and Active Aging
PF 2130 (3) Adapting Activities for Physiological and Medical Changes
PF 2140 (3) Fitness Facilitation and Activity Motivation for Older Adults (AFLCA or other
_____ certification fees may apply)
PF 2150 (3) Practicum I: Active Living Applications for Older Adults
PF 2220 (3) Lifestyle Assessment and Exercise Prescription for Older Adults~~

~~*Winter*~~

~~PF 2110 (3) Gerontology and Health Promotion
PF 2210 (3) Aging and Sport Performance
PF 2230 (3) Nutrition and Pharmacology for Active Older Adults
PF 2240 (3) Adventure Tourism for Older Adults
PF 2250 (3) Practicum II: Specialization in Older Adult Activity~~

Graduation Requirements

To graduate with a Diploma in Fitness Leadership ~~in either specialization~~, you must successfully complete all 60 credits of course requirements listed and must have certification* in at least one AFLCA specialty course, CPR, and First Aid or Athletic First Aid. Complete an *Application for Diploma* form, available from the Office of the Registrar, to receive a Diploma in Fitness Leadership.

***Certification**

The PF 1080 Leadership Principles in Resistance Training course is registered as an AFLCA Resistance Training Specialty Course. Following completion of requirements for PF1980, students are required to complete additional practical hours and a practical observation to obtain their AFLCA certificate. The AFLCA Resistance Training Certificate (or any other AFLCA specialty certification approved by the department) is required for those students advancing to the second year of the diploma. This certification is a pre-requisite to entering into the PF 1910 Fitness Practicum.

The CSEP-CPT is a graduation requirement to receive the Fitness Leadership Diploma in Personal Training Specialization. The CSEP-CPT certification supersedes the AFLCA Resistance Training Certification requirement. Students require the AFLCA certification to enter into their second year of studies; however, it may not be necessary for them to maintain AFLCA certification if they have achieved their CSEP-CPT certification. The CSEP-CPT certification in the Personal Trainer Specialization is achieved through PF 2900 Fitness Assessment and Advanced Counseling and PF 2920 Certified Personal Trainer Exercise Prescription courses.

CARRIED

Older Adult Fitness and Wellness Specialization

Motion: Recommend that Academic Council approve the deletion of Older Adult Fitness and Wellness Specialization program pending approval from AET of the new program Active Aging Fitness Practitioner Certificate Program.

Moved: M. Bain **Second:** J. Petryshyn

Discussion: This program will be deleted only once approval has been received from AET for the Active Aging Fitness Practitioner Certificate.

CARRIED

PF2110, PF2120, PF2130, PF2140, PF2150, PF2210, PF2220, PF2230, PF2240, PF2250

Motion: Recommend that Academic Council approve the deletion of the courses required for the Older Adult Fitness and Wellness Specialization program including PF2110, PF2120, PF2130, PF2140, PF2150, PF2210, PF2220, PF2230, PF2240, and PF2250 pending approval from AET of the Active Aging Fitness Practitioner Certificate.

Moved: M. Bain **Second:** B. Lindquist

Discussion: Current students will be given options for transition. Many of the courses in the new certificate are very similar to these and will be used for students wishing to complete the Older Adult program.

CARRIED

Academic Upgrading

MA0081 5(5-0-0) HS 75 Hours Basic Mathematics II

Motion: Recommend that Academic Council approve the addition of MA0081 5(5-0-0) HS 75 Hours Basic Mathematics II to course offerings effective September 1, 2011.

Moved: S. Sandhu **Second:** R. Young

Discussion: This new course has been developed to keep GPRC current with the changes happening to the high school math streams. This course will be offered in September 2011.

CARRIED

Moved: R. Gadacz **Second:** J. Petryshyn

Discussion: This course will be offered in Spring/Summer.

CARRIED

PY4060 3(3-0-0) UT Pending 45 Hours Introduction to Theories of Counseling and Psychotherapy

PY4110 3(3-0-0) UT Pending 45 Hours Advanced Statistical Analysis

PY4690 3(3-0-0) UT Pending 45 Hours Principles of Psychological Assessment

Motion: Recommend that Academic Council approve the addition of PY4060 3(3-0-0) UT Pending 45 Hours Introduction to Theories of Counseling and Psychotherapy, PY4110 3(3-0-0) UT Pending 45 Hours Advanced Statistical Analysis, and PY4690 3(3-0-0) UT Pending 45 Hours Principles of Psychological Assessment to course offerings pending university transfer approval.

Moved: R. Gadacz **Second:** C. MacKinnon

CARRIED

Academic Council received the Curriculum Committee minutes of December 14, 2010 for approval.

Discussion occurred regarding the wording of item 6.6 Bachelor of Music.

Discussion occurred regarding the changes to Power Engineering. J. Nordin advised that high schools and recruiters will be informed of the changes as soon as possible.

MOVED by Ms. Nordin, **SECONDED** by Ms. Chisholm, that Academic Council accept the Curriculum Committee minutes of December 14, 2010 as presented with the acceptance of the revisions to the Bachelor of Music description by J. Nordin and J. Porta.

CARRIED

In approving the December 14, 2010 recommendations of the Curriculum Committee, the following motions were approved:

Academic Upgrading

CP0100 3(0-0-3) HS 45 Hours Introductory Keyboarding

Motion: Recommend that Academic Council approve the modification to the course content for CP0100 3(0-0-3) HS 45 Hours Introductory Keyboarding effective September 2011.

Moved: S. Sandhu **Second:** S. Bansgrove

Discussion: The scope as well as the sequence of the four CP courses was reviewed. The course description of CP0100 needed to be revised to follow with the sequence and the scope of the courses.

CARRIED

CP0101 3(0-0-3) HS 45 Hours Word Processing

Motion: Recommend that Academic Council approve modifications to the course title, content, description and prerequisites for CP0101 3(0-0-3) HS 45 Hours Word Processing effective September 2011.

Moved: S. Sandhu **Second:** K. Mashkournia

Discussion: The course title will change from “Word Processing” to “Advanced Keyboarding”; the prerequisites for this course will change from “CP0100 or consent of instructor” to CP0100 or proficiency keyboarding test with 15wpm net.”; course content and calendar description will be changed accordingly.

CARRIED

CP0105 5(0-0-5) HS 75 Hours Introductory Keyboarding and Word Processing

Motion: Recommend that Academic Council approve modifications to the course title, content, hours, description and prerequisites for CP0105 effective September 2011.

Moved: S. Sandhu **Second:** C. Carter

Discussion: The course title will change from “CP0105 5(0-0-5) HS 75 Hours Introductory Keyboarding and Word Processing” to “CP0105 3(0-0-3) HS 45 Hours Computer Application I”; the hours will change from 75 to 45 and the prerequisites will change from “EN0100 or higher, or equivalent” to “CP0101 or proficiency keyboarding test with 2 net wpm.”; calendar and course description will be changed accordingly.

CARRIED

CP0110 5(0-0-5) HS 75 Hours Basic High School Computing

Motion: Recommend that Academic Council approve modifications to the course title, content, hours, description and prerequisites for CP0110 effective September 2011.

Moved: S. Sandhu **Second:** G. Pellerin

Discussion: The course title will change from “CP0110 5(0-0-5) HS 75 Hours Basic High School Computing” to “CP0110 3(0-0-3) HS 45 Hours Computer Applications II”; the hours will change from 75 to 45; the prerequisites will change from “Prerequisite: CP0101 or CP0105 or keyboarding speed of 20 net wpm and some experience in word processing. Corequisite: EN0110 and MA0090 or higher, or equivalent” to “Pre/Corequisite: CP0105”; calendar and course description will be changed accordingly.

CARRIED

Arts and Education

French as a Second Language Certificate

Motion: Recommend that Academic Council approve a modification to the program description for the French as a Second Language certificate.

Moved: K. Mashkournia **Second:** S. Bangrove

Discussion: The description will change to “The French as a Second Language Education (FSLE) Certificate is designed both for education students working towards a Bachelor of Education Degree as well as for teachers currently teaching French. The course requirements in the FSLE Certificate are those of a French Minor on the Elementary Education Route and the program provides for certification to teach French. This program responds to the increasing need for FSL teachers province-wide and more particularly in our region.

CARRIED

Motion: Recommend that Academic Council approve a modification to the program requirements for the French as a Second Language Certificate program.

Moved: K. Mashkournia **Second:** S. Bansgrove

Discussion: This change removes ED4610 as a program requirement and adds (3) Approved Options. ED4610 has not been taught and has been a barrier for students wishing to complete this certificate.

CARRIED

Diploma in Music, Interactive Digital Design

Motion: Recommend that Academic Council approve changes to the Diploma in Music, Interactive Digital Design program deleting the “Progression Criteria” section of the calendar.

Moved: K. Mashkournia **Second:** B. Howey

Discussion: This section has never been applied to a student in this program.

CARRIED

AR3380 3(3-0-3) UT 90 Hours Special Projects in Studio Disciplines

Motion: Recommend that Academic Council approve a change in prerequisites to AR3380 from “No Prerequisites” to “Prerequisites: AR1370, AR2430 and one of AR3130 or AR3630”.

Moved: B. Howey **Second:** K. Mashkournia

Discussion: This adds all traditional core studio courses as prerequisites.

CARRIED

DD1170 3(1-0-2) UT 45 Hours Digital Imagery 3D II

Motion: Recommend that Academic Council approve changes to the course description for DD1170 3(1-0-2) UT 45 Hours Digital Imagery 3D II deleting the line “It is designed to extend the skills which students acquired in that course by applying those skills to a major collaborative project.”

Moved: B. Howey **Second:** C. Carter

CARRIED

DD2270 3(2-0-4) UT 90 Hours Interactive Media I

Motion: Recommend that Academic council approve changes to the prerequisites for DD2270 3(2-0-4) UT 90 Hours Interactive Media I from “Prerequisites: DD1380 and AR1370 and AR2430” to “Prerequisites: DD2260 or consent of the instructor”.

Moved: B. Howey **Second:** B. Taylor

Discussion: Skills from DD2260 are necessary for this course

CARRIED

Bachelor of Music

Motion: Recommend that Academic Council approve a change to the calendar description for the Bachelor of Music program.

Moved: B. Howey **Second:** J. Petryshyn

Discussion: The following will be added to the calendar description for this program:

Degree Programs

Acceptance into any university degree program once you have completed your studies at GPRC is based on your audition, the depth of your musical experience and your academic standing. Option courses vary from institution to institution and are often evaluated on a course-by-course basis. Early contact with the school you are applying to is encouraged and close consultation with a GPRC Fine Arts advisor is suggested. All post-secondary Bachelor of Music programs are slightly different. An audition is normally required by each university; you should pay attention to specified audition dates published by each university. You are advised to consult directly with the university you are interested in transferring your diploma to, to access these degree opportunities. Most receiving institutions will transfer a maximum of 60 credits from GPRC. Bachelor of Music students are advised to take 9 credits of options for Music, Art or Science. The GPRC acoustic Diplomas give you a flexible and varied musical experience, but credit is often awarded on a case-by-case basis. Transfer admission to a Bachelor of Music or Bachelor of Arts, Music, or Post-Diploma program is based on audition and is considered on an individual basis.

Transfer opportunities exist within Alberta at the following universities:

University of Alberta

Augustana Faculty, University of Alberta

University of Lethbridge

Post-Diploma Bachelor of Music

Post-Diploma Bachelor of Music/Bachelor of Education

Concordia University College

King’s University College

University of Calgary

Students of the GPRC Fine Arts music program have also successfully completed music degrees at institutions outside of Alberta. Admission is based on the quality of audition and also academic entrance examinations as per institution requirements.

CARRIED

HA151 3.5 60 Hours 14 Weeks Power Train

Motion: Recommend that Academic Council approve a decrease in hours for HA151 3.5 60 Hours 14 Weeks Power Train from 60 hours to 30 hours and a decrease in credits from 3.5 to 2 and a change to the course content and calendar description.

Moved: R. Peterson **Second:** J. Petryshyn

Discussion: The course will be renamed to HA151 2.0 30 Hours 14 Weeks Hydraulics. The repair and services of clutches has been moved to period 4 training by AIT. Due to the popularity of front wheel drive, all-wheel drive, and four wheel drive, the driveline portion is better incorporated into suspension system training. As well, this change closer aligns the GPRC General Mechanic Certificate – Pre-Employment courses to the AIT outlines for Automotive Service Technician and Heavy Equipment Technician trades to meet AIT training requirements.

CARRIED

HA161 3.5 60 Hours 14 Weeks Suspension and Steering

Motion: Recommend that Academic Council approve the changes to course content for HA161 3.5 60 Hours 14 Weeks Suspension and Steering.

Moved: R. Peterson **Second:** C. Carter

Discussion: This change closer aligns the GPRC General Mechanic Certificate – Pre-Employment courses to the AIT outlines for Automotive Service Technician and Heavy Equipment Technician trades to meet AIT training requirements.

CARRIED

HA181 2.5 40 Hours 14 Weeks Basic Materials, Tools and Skill

Motion: Recommend that Academic Council approve a decrease in hours for HA181 2.5 40 Hours 14 Weeks Basic Materials, Tools and Skill from 40 hours to 30 hours and a decrease in credits from 2.5 to 2 and a change in course content and calendar description.

Moved: R. Peterson **Second:** J. Petryshyn

Discussion: The course will be renamed to HA151 2.0 30 Hours 14 Weeks Basic Materials, Tools and Skills. This change closer aligns the GPRC General Mechanic Certificate – Pre-Employment courses to the AIT outlines for Automotive Service Technician and Heavy Equipment Technician trades to meet AIT training requirements.

CARRIED

HA201 2.5 40 Hours 14 Weeks Brake Systems

Motion: Recommend that Academic Council approve the changes to the course name and content for HA201 2.5 40 Hours 14 Weeks Brake Systems.

Moved: R. Peterson **Second:** C. Carter

Discussion: The course will be renamed to HA201 2.5 40 Hours 14 Weeks Hydraulic Brake Systems. This change will separate the Automotive Hydraulic brakes

from the Heavy Duty Hydraulic and Air Brakes. Because of space and training equipment constraints, we offer HA201 and HA293 in two different locations on campus. This change closer aligns the GPRC General Mechanic Certificate – Pre-Employment courses to the AIT outlines for Automotive Service Technician and Heavy Equipment Technician trades to meet AIT training requirements.

CARRIED

HA211 .5 10 Hours 14 Weeks Public Relations, Work Habits, Ethics I

Motion: Recommend that Academic Council approve the deletion of HA211 .5 10 Hours 14 Weeks Public Relations, Work Habits, Ethics I.

Moved: R. Peterson **Second:** G. Pellerin

Discussion: The content of this course is being covered in other courses.

CARRIED

HA212 1.5 24 Hours 14 Weeks Public Relations, Work Habits, Ethics II

Motion: Recommend that Academic Council approve changes to the course name, hours, credits and content for HA212 1.5 24 Hours 14 Weeks Public Relations, Work Habits, Ethics II to HA212 3.0 57 Hours 14 Weeks Public Relations, Work Habits and Related Subjects and a change to course content and calendar description.

Moved: R. Peterson **Second:** M. Bain

Discussion: The changes to this course will enable students who require remedial math, science and comprehension skills to be better prepared to challenge the AIT Entrance Exam and to work with the practical trade related math involved in the program. Communications, job related skills training, including job search techniques, will also be covered in this course.

CARRIED

HA220 2.5 160 Hours 4 Weeks Work Experience

Motion: Recommend that Academic Council approve changes to the course name, and content for HA220 2.5 160 Hours 4 Weeks Work Experience to HA220 2.5 160 Hours 4 Weeks Work Practicum.

Moved: R. Peterson **Second:** R. Vandekerkhove

Discussion: The main purpose of this course is to expose the students to actual work situations in an actual industry setting. This course will require a 4 week period of involvement in an actual working environment. The student will be required to practice his/her job search skills to arrange the work practicum. This will also improve the compulsory aspect of the course and make training more relevant.

CARRIED

HA231 11 183 Hours 14 Weeks Workshop Practices II

Motion: Recommend that Academic Council approve changes to the content for HA231 11 183 Hours 14 Weeks Workshop Practices II.

Moved: R. Peterson **Second:** B. Hessler
Discussion: The course description for this course will read “This lab-based course focuses on: continued workshop safety, hydraulic system repair and testing, heavy equipment wheels, frames and suspension repair and testing. Trailer landing gear systems and coupling units are disassembled, inspected and reassembled. Correct procedures for bearing and seal maintenance and installation are practiced. Conventional and anti-lock air brake systems components are disassembled inspected and reassembled. Electrical systems and electronic control systems are worked on using conventional and electronic diagnostic tools.

CARRIED

HA291 2.5 40 Hours 14 Weeks Electricity, Trade Applications

Motion: Recommend that Academic Council approve renaming of HA291 2.5 40 Hours 14 Weeks Electricity, Trade Applications to HA291 2.5 40 Hours 14 Weeks Electrical I and changing the course content and calendar description.

Moved: R. Peterson **Second:** S. Sandhu
Discussion: This course will act as an introduction to HA292 – Electrical II. This change closer aligns the GPRC General Mechanic Certificate – Pre-Employment courses to the AIT outlines for Automotive Service Technician and Heavy Equipment Technician trades to meet AIT training requirements.

CARRIED

HA292 5 83 Hours 14 Weeks Electricity and Electronics

Motion: Recommend that Academic Council approve renaming of HA292 5 83 Hours 14 Weeks Electricity and Electronics to HA292 2.5 40 Hours 14 Weeks Electricity II changing the hours from 83hours to 40 hours, credits from 5 to 2.5, course content and calendar description.

Moved: R. Peterson **Second:** F. McGuire
Discussion: This course is a continuation of HA291. This change closer aligns the GPRC General Mechanic Certificate – Pre-Employment courses to the AIT outlines for Automotive Service Technician and Heavy Equipment Technician trades to meet AIT training requirements.

CARRIED

HA293 4.0 60 Hours 14 Weeks Heavy Duty Air and Hydraulic Brake Systems

Motion: Recommend that Academic Council approve the addition of HA293 4.0 60 Hours 14 Weeks Heavy Duty Air and Hydraulic Brake Systems to course offerings for the Pre-Employment General Mechanic Certificate program.

Moved: R. Peterson **Second:** M. Bain
Discussion: AIT requires that pre-employment training programs be 1.5 times longer than apprenticeship programs and that institution marks be forwarded to them to determine if a student is successful. AIT requires that we provide 120 hours of combined theory and lab training on heavy duty hydraulic

and air brakes and that we submit a mark for each student. This course will allow for sufficient time to meet this requirement.

CARRIED

General Mechanic

Motion: Recommend that Academic Council approve the changes to the semester outlines and calendar presentation of the Pre-Employment General Mechanic Certificate Program as presented.

Moved: R. Peterson

Second: R. Vandekerkhove

CARRIED

Power Engineering

Power engineering

Motion: Recommend Academic Council approve changes to the admission requirements, calendar description and advanced standing guidelines for the Power Engineering program as presented pending AET approval and pending university transfer.

Moved: B. Boutilier

Second: R. Vandekerkhove

Discussion: The changes to the program will result in the following calendar description for the Power Engineering program:

“Curriculum is subject to changes in accordance with ABSA regulations *and changes to the National SOPEEC Syllabus.*”

Industrial development continues to result in the expansion of the Power Engineer’s responsibilities. Provincial legislation requires the certification of employees before they assume responsibilities in heating and power plants. There are five certificate levels: Fifth, Fourth, Third, Second and First. Each involves qualifying time requirements and SOPEEC, Standardization of Power Engineering Exams Committee (for inter-provincial certificates), examinations administered by the Alberta Boilers Safety Association (ABSA).

The objective of this program is to prepare students for entrance into the Power Engineering field at the Fourth Class level, with Part A of the Third Class, providing the student with both theoretical and practical training.

Applicants should have good manual dexterity and good hand-eye coordination since they will be required to operate switches and controls while monitoring instruments. Students should be aware that color blind testing may be required by some employers.

Successful completion of the program entitles graduates to write the Fourth Class Power Engineering SOPEEC examination and Part A of the Third Class Power Engineering SOPEEC examination.

This program is approved by ABSA, therefore advanced credit will not be allowed for core courses.

Admission Requirements:

- Math 30 Applied or Pure
- After 2012 Math 30-1 OR Math 30-2
- Physics 30
- Chemistry 20
- English 30-2 (necessary for high school diploma)

Students out of a learning environment for two years or more, please submit your application for consideration on an individual basis and upgrading may be required."

CARRIED

Power Engineering

Motion: Recommend that Academic Council approve changes to the Power Engineering Certificate program due to the upgraded power lab.

Moved: B. Boutilier **Second:** C. Carter

Discussion: The changes to the semester layout of courses and practicum are due to the new power lab. The program as a whole is being reduced by three weeks with the practicum being reduced from 12 weeks to 6 weeks. Time is being added to other courses where needed to allow more opportunity for students to successfully complete the curriculum.

CARRIED

POF331 4.0 64 Hours 11 Weeks PE3 Math, Applied Mechanics, Thermodynamics

Motion: Recommend that Academic Council approve a change from POF331 4.0 64 Hours 11 Weeks PE3 Math, Applied Mechanics, Thermodynamics to POF331 2.0 32 Hours 11 Weeks PE3 Basic Math Concepts changing course name , course hours from 64 hours to 32 hours , credits from 4 to 2, and course content and calendar description..

Moved: B. Boutilier **Second:** C. Carter

Discussion: This allows for the splitting of the Power Engineering program into two streams; one for Third Class Power Engineering Part A and one for Fourth Class Power Engineering/Gas Process Operations Part A.

CARRIED

POF332 2.5 50 Hours 17 Weeks Third Class Applied Mechanics and Thermodynamics

Motion: Recommend that Academic Council approve the addition of POF332 2.5 50 Hours 17 Weeks Third Class Applied Mechanics and Thermodynamics to the Power Engineering Certificate Program.

Moved: B. Boutilier **Second:** S. Bangrove

Discussion: This class will cover advanced applied mechanics and Thermodynamics to prepare the student for the Third Class Power Engineering SOPEEC Part A Exams.

CARRIED

POF333 4 72 Hours 11 Weeks PE3 Electricity, Controls, Legislation, Codes, Fuels Combustion

Motion: Recommend that Academic Council approve the increase in hours for POF333 4 72 Hours 11 Weeks PE3 Electricity, Controls, Legislation, Codes, Fuels Combustion from 72 hours to 90 hours and the increase in credits from 4 to 5.5.

Moved: B. Boutilier **Second:** G. Pellerin

Discussion: With the new lab, reduction in practicum time and reduction in total time for the PN Program, we can add one week to the Third Class. In 2003, the Third Class SOPEEC syllabus was changed and expanded but no additional time was allotted. This corrects a problem of insufficient time we have had for the past 7 years.

CARRIED

POF338 3.5 58 Hours 11 Weeks PE3 Chemistry, Metallurgy, Valves, Piping, Industrial Drawing, Safety, Fire Protection

Motion: Recommend that Academic Council approve the increase in hours for POF338 3.5 58 Hours 11 Weeks PE3 Chemistry, Metallurgy, Valves, Piping, Industrial Drawing, Safety, Fire Protection from 58 hours to 70 hours and the increase in credits from 3.5 to 4.

Moved: B. Boutilier **Second:** R. Young

Discussion: With the new lab, reduction in practicum time and reduction in total time for the PN Program, we can add one week to the Third Class. In 2003, the Third Class SOPEEC syllabus was changed and expanded but no additional time was allotted. This corrects a problem of insufficient time we have had for the past 7 years.

CARRIED

POF410 1.5 22Hours 17 Weeks PE Chemistry

Motion: Recommend that Academic Council approve the increase in hours for POF410 1.5 22Hours 17 Weeks PE Chemistry from 22 hours to 64 hours and the increase in credits from 1.5 to 4.

Moved: B. Boutilier **Second:** R. Young

Discussion: This change groups all chemistry based chapters together, including environment. Thermodynamics is in the Chemistry family for science. This also evens out course hours.

CARRIED

POF412 5.5 91 Hours 17 Weeks Math, Mechanics, Thermodynamics

Motion: Recommend that Academic Council approve a change in the course name from POF412 5.5 91 Hours 17 Weeks Math, Mechanics, Thermodynamics, to POF412 4 62 Hours 17 Weeks Math, a decrease in hours for from 91 hours to 62 hours and the decrease in credits from 5.5 to 4.

Moved: B. Boutilier **Second:** R. Young

Discussion: The topic of Thermodynamics is being removed from this course (and was added to POF410).

CARRIED

POF413 3 50 Hours 17 Weeks Boilers

Motion: Recommend that Academic Council approve the increase in hours for POF413 3 50 Hours 17 Weeks Boilers from 50 hours to 55hours, an increase in credits from 3 to 3.5 and a modification of course content and calendar description.

Moved: B. Boutilier **Second:** B. Taylor

Discussion: This change groups all chemistry based chapters together and shows the importance of the subject of “boilers” as the SOPEEC Exam weighs this area with 20 questions instead of the only the standard 10 subject.

CARRIED

POF415 4.0 64 Hours 17 Weeks Safety

Motion: Recommend that Academic Council approve the decrease in hours for POF415 4.0 64 Hours 17 Weeks Safety from 64 hours to 40hours, a decrease in credits from 4 to 2.5 and a modification of course content and calendar description.

Moved: B. Boutilier **Second:** S. Bangrove

Discussion: 24 Hours are being removed because these were contract courses and students do these on their own time. These hours will be allocated to POF418 Power Lab I.

CARRIED

POF416 3 51 Hours 17 Weeks Piping, Welding and Sketching

Motion: Recommend that Academic Council approve the decrease in hours for POF416 3 51 Hours 17 Weeks Piping, Welding and Sketching from 51 hours to 25hours, a decrease in credits from 3 to 1.5 and a modification of course content and calendar description.

Moved: B. Boutilier **Second:** R. Peterson

Discussion: The practical portion of these courses is better grouped with our Power Lab activities in POF418. As per ABSA (Alberta Boilers Safety Association) approval of our program with an approved lab allows us to reduce out practicum time from 480 hours to 240 hours with 100 hours in Power Lab.

CARRIED

POF417 1 20 Hours 17 Weeks Introduction to Power Engineering, Administration, Codes

Motion: Recommend that Academic Council approve the increase in hours for POF417 1 20 Hours 17 Weeks Introduction to Power Engineering, Administration, Codes from 20 hours to 30hours, an increase in credits from 1 to 2 and a modification of course content and calendar description.

Moved: B. Boutilier **Second:** C. Carter

Discussion: Additional time is required due to ABSA weighting of this course.
CARRIED

POF418 2 37 Hours 17 Weeks Power Lab 1

Motion: Recommend that Academic Council approve the increase in hours for POF418 2 37 Hours 17 Weeks Power Lab I from 37 hours to 76 hours, an increase in credits from 2 to 4.5 and a modification of course content and calendar description.

Moved: B. Boutilier **Second:** F. McGuire

Discussion: With new Power Lab, as per ABSA approval of our program, we require 100 hours in Power Lab.

CARRIED

POF 437 .5 10 Hours 11 Weeks Power Lab II

Motion: Recommend that Academic Council approve the increase in hours for POF 437 .5 10 Hours 11 Weeks Power Lab II from 10 hours to 34 hours, an increase in credits from .5 to 2 and a modification of course content and calendar description.

Moved: B. Boutilier **Second:** S. Bansgrove

Discussion: With new Power Lab, as per ABSA approval of our program, we require 100 hours in Power Lab.

CARRIED

POF419 2.5 39 Hours 17 Weeks Prime Movers, Types of Plants

Motion: Recommend that Academic Council approve a modification to course content and calendar description for POF419 2.5 39 Hours 17 Weeks Prime Movers, Types of Plants.

Moved: B. Boutilier **Second:** J. Petryshyn

Discussion: Some of the content of this course is being moved to POF427 (new course).

CARRIED

POF420 1.5 24 Hours 11 Weeks Electricity

Motion: Recommend that Academic Council approve the increase in hours for POF420 1.5 24 Hours 11 Weeks Electricity from 24 hours to 34 hours, an increase in credits from 1.5 to 2 and a modification of course content and calendar description

Moved: B. Boutilier **Second:** R. Vandekerkhove

Discussion: More time is required for students to learn the material in this course.

CARRIED

POF422 1.5 28 Hours 17 Weeks Refrigeration

Motion: Recommend that Academic Council approve the decrease in hours for POF422 1.5 28 Hours 17 Weeks Refrigeration from 28 hours to 20 hours, and a modification of course content and calendar description

Moved: B. Boutilier **Second:** R. Young
Discussion: Absorption refrigeration is being moved to semester two POF424 to allow more lab time.

CARRIED

POF427 1.0 20 Hours 17 Weeks Lubrication and Types of Plants

Motion: Recommend that Academic Council approve the addition of POF427 1.0 20 Hours 17 Weeks Lubrication and Types of Plants to course offerings for the Power Engineering Certificate program.

Moved: B. Boutilier **Second:** R. Peterson
Discussion: This new course allows for better distribution of course material.

CARRIED

POF429 7 480 Hours 12 Weeks Plant Practicum

Motion: Recommend that Academic Council approve the decrease in hours for POF429 7 480 Hours 12 Weeks Plant Practicum from 480 hours to 240 hours, a decrease in credits from 7 to 3.5, and a modification of course content and calendar description

Moved: B. Boutilier **Second:** R. Young
Discussion: The reduction of hours for this course is part of the criteria of ABSA in approving our program as eligible for time reduction in the field.

CARRIED

POF431 1.5 28 Hours 11 Weeks Heating Systems and Controls, Plant Services

Motion: Recommend that Academic Council approve a modification to course content and calendar description for POF431 1.5 28 Hours 11 Weeks Heating Systems and Controls, Plant Services.

Moved: B. Boutilier **Second:** S. Sandhu
Discussion: This change affects the calendar description only; it does not affect current course content.

CARRIED

POF434 1.5 28 Hours 11 Weeks Air Conditioning

Motion: Recommend that Academic Council approve the increase in hours for POF434 1.5 28 Hours 11 Weeks Air Conditioning from 28 hours to 40 hours, an increase in credits from 1.5 to 2.5, and a modification of course content and calendar description

Moved: B. Boutilier **Second:** C. Carter
Discussion: This change frees up hours for the Power Labs.

CARRIED

POF 438 2 32 Hours 11 Weeks Gas Plant Operation

Motion: Recommend that Academic Council approve a modification of course content and calendar description for POF 438 2 32 Hours 11 Weeks Gas Plant Operation.

Moved: B. Boutilier **Second:** F. McGuire
Discussion: Some students enter the program only to get their Fourth Class Certificate. This change allows them to receive a more targeted education and a certificate showing their accomplishment. Many students in the past have left the program after receiving their Fourth Class and have not qualified for any certificate.

The Department will bring a new program outline to the next Curriculum Committee meeting for review and formal recommendation to Academic Council.

CARRIED

Human Services

CD2380 2(2-0-0) 30 Hours Guiding Children's Behaviour II

Motion: Recommend that Academic Council approve the addition of CD2380 2(2-0-0) 30 Hours Guiding Children's Behaviour II to the Early Learning and Child Care diploma program.

Moved: C. Carter **Second:** B. Hessler

Discussion: This change aligns the GPRC program with those in other institutions in Alberta.

CARRIED

Early Learning and Child Care Diploma

Motion: Recommend that Academic Council approve a change in requirements for the Early Learning and Child Care Diploma.

Moved: C. Carter **Second:** J. Petryshyn

Discussion: This change aligns the GPRC program with those in other institutions in Alberta.

CARRIED

Early Learning and Child Care Diploma

Motion: Recommend that Academic Council approve a change to the Advanced Standing requirements for the Early Learning and Child Care diploma program.

Moved: C. Carter **Second:** S. Bangrove

Discussion: This change aligns the GPRC program with those in other institutions in Alberta.

CARRIED

3552 TERMS OF REFERENCE

ANIMAL CARE COMMITTEE

The Animal Care Committee Terms of Reference were presented by Dr. Vandekerkhove for approval.

MOVED by Dr. Vandekerkhove, **SECONDED** by Ms. Bansgrove to approve the Animal Care Committee Terms of Reference as presented.

CARRIED

3553 ORIENTATION TO ACADEMIC COUNCIL

Ms. Nordin provided orientation to members of Academic Council.

3554 ACADEMIC COUNCIL VICE-CHAIR

Ms. Pat Caulfield Fontaine was nominated for the position of Vice-Chair. No additional nominations were received from the floor.

By acclamation, Ms. Caulfield Fontaine was appointed to the position of Vice-Chair of Academic Council for the remainder of the 2010-2011 term.

3555 OPEN DISCUSSION

- Ms. Aitken has submitted her resignation to Academic Council. The Chair thanked Ms. Aitken for her contribution to Academic Council. Attempts will be made to fill the position for the remainder of the year.
- Ms. Nordin thanked the Curriculum Committee for the large amount of work completed at the last two Curriculum Committee meetings.
- Dr. Mashkournia thanked Ms. Nordin for efficiently conducting the Curriculum Committee meetings.

3556 ADJOURNMENT

The meeting was adjourned at 4:37 p.m.

Ms. Gwen Hoyseth, Chair

Ms. Barb Johnston, Records

3548	CALL TO ORDER	2586
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