



## ACADEMIC COUNCIL MEETING MINUTES December 18, 2008

### Members:

Council Chair:

Dr. Som Pillay

Council Vice-Chair:

Mr. Ali Al-Asadi

President:

Mr. Don Gnatiuk | **Notice of Absence**

Vice-President Academic:

Ms. Susan Bangrove

Dean, Student Experience:

Ms. Jean Nordin

Deans:

Dr. Jerry Petryshyn

Dr. Scott McAlpine

Academic Staff Association:

Mr. Ali Al-Asadi

Mr. Franco Carlacci | **Absent**

Ms. Pat Caulfield Fontaine

Mr. Garth Finlay | **Notice of Absence**

Ms. Nancy Fraser

Dr. Rene Gadacz

Ms. Shonda Holt | **Notice of Absence**

Ms. Arlene Loewen

Dr. Som Pillay

Ms. Carolyn Vasileiou

Students' Association:

Ms. Jessica Bull

Mr. Jacob Hiller | **Notice of Absence**

Mr. Jules LaPrairie | **Notice of Absence**

Ms. Corry Lemire | **Notice of Absence**

Ms. Vanessa Maisonneuve

Ms. Amy Penson

Mr. Jesse Sopko

Mr. Rory Tarant | **Absent**

Mr. Jordan Zeyha | **Absent**

Employees' Association:

Ms. Lynne Ness | **Absent**

Mr. Gordon Pellerin

Ms. Cate Sazwan

Community Members:

Ms. Janet Longmate | **Notice of Absence**

Ms. Terri Scott

Guests:

Ms. Jill Thomson

**3443 CALL TO ORDER**

The Chair called the meeting to order at 4:03 p.m.

**3444 APPROVAL OF AGENDA**

**MOVED** by Ms. Fraser, **SECONDED** by Dr. Gadacz that the agenda of December 18, 2008 be approved as presented.

**CARRIED**

**3445 MINUTES OF NOVEMBER 13, 2008**

**MOVED** by Ms. Fraser, **SECONDED** by Ms. Vasileiou, that the Minutes of November 13, 2008 be approved as presented.

**CARRIED**

**3446 ACADEMIC COUNCIL COMMITTEE ELECTIONS***STUDENT AWARDS COMMITTEE*

The additional nominee for the Student Awards Committee is Amber Amy.

**MOVED** by Ms. Vasileiou, **SECONDED** by Ms. Penson that Academic Council approve the addition of Amber Amy to the Student Awards Committee for 2008-2009.

**CARRIED**

**3447 ACADEMIC POLICIES***ONLINE AND BLENDED COURSE DESIGN POLICY*

The Online and Blended Course Design Policy was presented by Dr. Pillay for approval.

**MOVED** by Ms. Bangrove, **SECONDED** by Dr. Petryshyn to approve the Online and Blended Course Design Policy as presented.

**CARRIED**

*USE OF COPYRIGHT MATERIALS POLICY*

The Use of Copyright Materials Policy was presented by Dr. Pillay for approval.

**MOVED** by Dr. Petryshyn, **SECONDED** by Ms. Bangrove to approve the Use of Copyright Materials Policy as presented with the following amendments:

- Cross Reference Section: Add **Copyright Agreement**
- General Guidelines Section: "The College community must recognize that the Fair Dealing Exception under the **most current** Copyright Act (~~1997~~), which allows individuals..."

**CARRIED**

*FAST TRACK PROCESS FOR CREDIT PROGRAMS AND COURSES POLICY*

The Fast Track Process for Credit Programs and Courses Policy was presented by Ms. Nordin for approval.

**MOVED** by Ms. Nordin, **SECONDED** by Mr. Pellerin to approve the Fast Track Process for Credit Programs and Courses Policy as presented.

**CARRIED**

#### *GRADING POLICY*

The Grading Policy was presented by Ms. Nordin for approval.

**MOVED** by Ms. Nordin, **SECONDED** by Ms. Sazwan to approve the Grading Policy as presented with the following amendments:

- Cross-Reference Section: Add ***Guidelines for Academic Schedule*** and ***Student Academic Grievance***
- Item 2.2: Add 2.2.2 – ***Students who have been required to withdraw and sit out of College for one academic year will be considered for admission without penalty.***
- Item 3.3.1: Split the two sentences into separate bullets.
- Item 3.3.3: Add ***Where the course outline does not declare an alternate, the Percentage Conversion table shall prevail.***
- Item 4.1: Add ***The fee will be refunded in the event the reappraisal results in a higher grade.***

**CARRIED**

#### *GUIDELINES FOR ACADEMIC SCHEDULE POLICY*

The Guidelines for Academic Schedule Policy was presented by Ms. Nordin for approval.

**MOVED** by Ms. Nordin, **SECONDED** by Ms. Fraser to approve the Guidelines for Academic Schedule Policy as presented.

**CARRIED**

#### *2009-2010 ACADEMIC SCHEDULE*

The 2009-2010 Academic Schedule was presented by Ms. Nordin for approval.

**MOVED** by Ms. Nordin, **SECONDED** by Mr. Pellerin to approve the 2009-2010 Academic Schedule as presented.

**CARRIED**

#### **3448 INSTRUCTOR EMERITUS**

*DR. PAUL RATHKE*

The Department of Fine Arts submitted a nomination to Academic Council for the designation of instructor emeritus for its former colleague, Dr. Paul Rathke.

**MOVED** by Dr. McAlpine, **SECONDED** by Ms. Fraser that Dr. Paul Rathke be granted Instructor Emeritus of Grande Prairie Regional College.

**CARRIED**

Members noted that Dr. Rathke had a long and distinguished service at GPRC and it is with great honor to grant him Instructor Emeritus status.

### 3449 COMMITTEE REPORTS

#### *CURRICULUM COMMITTEE MINUTES OF DECEMBER 2, 2008*

Academic Council received the Curriculum Committee Minutes of December 2, 2008.

**MOVED** by Ms. Nordin, **SECONDED** by Ms. Bangrove, that Academic Council accept the recommendations recorded in the Curriculum Committee Minutes of December 2, 2008.

**CARRIED**

In approving the December 2, 2008 recommendations of the Curriculum Committee, the following motions were approved:

#### **CST Certificate/Diploma – Data Communications and Networking**

##### **MOTION TO TAKE FROM THE TABLE -**

**Moved:** D. Sawtell, **Seconded:** J. Thomson

**CARRIED**

**MOTION:** Recommend that Academic Council approve a change in program requirements for the CST Data Communications and Networking Diploma to “Computing Science option (3): CS 2000 (3) recommended” pending approval of the Advanced Diploma in Computing Science (Game Development) by Alberta Education and Technology.

**Moved:** D. Sawtell; **Seconded:** P. Coristine

**CARRIED**

#### **Teacher Assistant Specialization**

**MOTION:** Recommend that Academic Council approve the deletion of the Post-Certificate Teacher Assistant Specialization in Early Learning and Child Care.

**Moved:** D. McArthur; **Seconded:** S. Barr

**CARRIED**

#### **Advanced Standing for Early Learning and Child Care**

**MOTION:** Recommend that Academic Council approve a change to the Advanced Standing details (as presented on page 92-93 of the 2008-2009 College calendar) to read “Students with Child Development Worker Certification for Daycare Qualification, Alberta children and Youth Services may apply for advanced standing. Where the College is unable to offer the student advanced credit based upon the students previous learning and/or experience, the College will recommend courses the student may complete in the ELCC program that will facilitate their eligibility toward certification as a Child Development Supervisor from Alberta Children and Youth Services. Students wishing to qualify for an ELCC Diploma must complete all requirements for the diploma as stated.”

**Moved:** D. McArthur; **Seconded:** S. Barr

**CARRIED**

**Early Learning and Child Care – Criteria for progression**

**MOTION:** Recommend that Academic Council approve a change to the progression criteria (as presented on page 93 of the 2008-2009 College calendar) removing any reference to 'full time'.

**Moved:** D. McArthur; **Seconded:** S. Sandhu

**CARRIED**

**Early Learning and Child Care**

**MOTION:** Recommend that Academic Council approve the deletion of CD 2130 (2) in the second year of Early Learning and Child Care curriculum and the addition of a new course, CD 2120 (3) Out of School Care and Development.

**Moved:** D. McArthur; **Seconded:** S. Sandhu

**CARRIED**

**Early Learning and Childcare**

**MOTION:** Recommend that Academic Council approve the addition of a pre/co-requisite of CD 2020 to CD 2145 6(0-2-15).

**Moved:** D. McArthur; **Seconded:** D. Sawtell

**CARRIED**

**Professional Designations – Institute of Canadian Bankers (ICB)**

**MOTION:** Recommend that Academic Council approve the removal of all references to (Institute of Canadian Bankers (ICB)) as presented on page 83 of the 2008-2009 College calendar.

**Moved:** P. Coristine; **Seconded:** D. McArthur

**CARRIED**

**MG 3120 3(3-0-0) UT 45 hours, Applied Statistics for Business and Economics II**

**MOTION:** Recommend that Academic Council approve the addition of a note to MG3120 that notifies students that BA2060 will fulfill the pre-requisite requirement for MG 3120 students transferring to Athabasca University.

**Moved:** P. Coristine; **Seconded:** D. McArthur

**CARRIED**

**HUM 1000 Paris – Berlin: A tale of two cities**

**MOTION TO TABLE**

**Moved:** R. Gadacz; **Seconded:** J. Thomson

**CARRIED**

**MU1410J/MU2410J 3(0-0-4) UT 120 Hours, Full Year, Instrumental Ensemble**

**MOTION:** Recommend Academic Council approve the deletion of MU1410J and MU2410J 3(0-0-4) and the addition of MU1490 and MU2490 3(3-0-0-4).

**Moved:** B. Howey; **Seconded:** D. Sawtell

**CARRIED**

**MOTION:** Recommend Academic Council approve including MU1490 and MU2490 in the 2009-2010 College calendar without any notations of transferability in order not to compromise the music programs.

**Moved:** J. Thomson; **Seconded:** R. Gadacz

**CARRIED**

**AR2350 3 (3-0-3) 90 Hours, Photography I**

**MOTION:** Recommend Academic Council approve the modification of the prerequisites for AR2350 to include "DD1380 and one of AR1370 or AR2430."

**Moved:** B. Howey; **Seconded:** S. McAlpine

**CARRIED**

**MOTION:** Recommend Academic Council approve a note be added to the 2009-2010 calendar for AR 3110, AR 3120, AR 3610, AR 3620, AR 4110, AR 4130, AR 4380, AR 4390, AR 4410, AR 4430, AR 4610, and AR 4630 stating that they will not be offered in 2009-2010 and that the question of placing courses on reserve be referred to the Course Implementation and Deletion Policy review committee.

**Moved:** S. McAlpine; **Seconded:** S. Bansgrove

**CARRIED**

**Nursing Progression Criteria**

**MOTION:** Recommend Academic Council approve a change in the Nursing Progression Criteria to read, "To be promoted from one semester to the next, you must have successfully completed all of the required nursing courses of the previous semester. For promotion from year to year in the program, you must have successfully completed all the required courses (including the non-nursing courses) of the previous year. Students are required to maintain a cumulative GPA of 2.0 to continue in the nursing program, to transfer to the University of Alberta, and to graduate."

**Moved:** D. McArthur; **Seconded:** S. Barr

**CARRIED**

**OA 2280 3(0-0-5) 75 Hours, Microsoft Word 2007, Expert Level**

**MOTION:** Recommend Academic Council approve the deletion of OA 2280 as a required course for the Office Administration two-year diplomas.

**Moved:** S. Barr; **Seconded:** J. Petryshyn

**CARRIED**

**OA 2101 1.5(2.5-0-0) 38 Hours, Professional Communications**

**MOTION:** Recommend Academic Council approve a change in credits and hours for OA 2101 from 1.5 credits, 38 Hours to 3 credits, 45 Hours.

**Moved:** S. Barr; **Seconded:** R. Gadacz

**CARRIED**

**Office Administration Diplomas and Intensive Diplomas**

**MOTION:** Recommend Academic Council approve replacing OA 2080 1.5(0-0-2.5) Electronic Records Management with OA 2081 3(0-0-5) Comprehensive Electronic

Records Management as a required course in the Office Administration diploma and intensive diploma programs.

**Moved:** S. Barr; **Seconded:** P. Coristine

**CARRIED**

**MOTION:** Recommend Academic Council approve the addition of “Approved Options (1.5)” to the Diploma, Legal Secretary Specialist.

**Moved:** S. Barr; **Seconded:** J. Petryshyn

**CARRIED**

**MOTION:** Recommend Academic Council approve a change in the “Approved Options” for the Intensive Diploma Legal Secretary Specialist Program from (3) credits to (1.5) credits.

**Moved:** S. Barr; **Seconded:** J. Petryshyn

**CARRIED**

**MOTION:** Recommend Academic Council approve a change in the “Approved Options” for the Microcomputer Office Specialist Intensive Diploma and the On-line Microcomputer Office Specialist Intensive program from (4.5) credits to (1.5) credits.

**Moved:** S. Barr; **Seconded:** J. Petryshyn

**CARRIED**

#### **DR 2911 3(3-0-0) 45 Hours, Topics in Advanced Stagecraft I**

**MOTION:** Recommend Academic Council approve the deletion of DR2911 Topics in Advanced Stagecraft I from the calendar and the renaming of DR2912 3(0-0-3) from Topics in Advanced Stagecraft II to Topics in Theatre Craft.

**Moved:** B. Howey; **Seconded:** D. Sawtell

**CARRIED**

#### **AR2350 3(3-0-3) 90 Hours, Photography I**

**MOTION:** Recommend Academic Council approve a change in course description for AR2350 to read, “An introductory studio course investigating the technical and conceptual aspects of digital photography as a contemporary art medium. Students will learn to use basic digital photographic equipment and to manipulate images”.

**Moved:** B. Howey; **Seconded:** S. McAlpine

**CARRIED**

#### **Music Interactive Digital Design Diploma**

**MOTION:** Recommend Academic Council approve a change in prerequisites for the Music Interactive digital Design Diploma program from DD2391 (3) to DD2391 (3) Composition/Film Scoring or an approved Option (3), DD2145 recommended, effective immediately.

**Moved:** B. Howey; **Seconded:** D. Sawtell

**CARRIED**

**Diploma in Health Promotion****MOTION TO TABLE****Moved:** D. McArthur; **Seconded:** S. McAlpine**CARRIED***STUDENT AWARDS AD-HOC COMMITTEE*

Ms. Nordin provided a verbal update on the Student Awards Ad-Hoc Committee. The final draft of the policies and Terms of Reference will be submitted to Academic Council early in the New Year.

**3450 OVER ENROLMENT PROPOSALS**

Over enrolment proposals will be submitted by Chairs to Ms. Bansgrove by early January.

**3451 OPEN DISCUSSION**

Ms. Maisonneuve conveyed an issue regarding text books – the issue has been resolved.

Ms. Maisonneuve initiated discussion about the termination of the Sculpture in the Park Program.

**ACTION:** Dr. McAlpine will discuss with the new sculptor and report back to Academic Council.

Dr. Pillay advised that a Science Open House will be held on February 7, which will include the Alberta Science Foundation and a presentation by Mythbusters in the theatre

**3452 ADJOURNMENT**

The meeting was adjourned at 5:11 p.m.

---

Dr. Som Pillay, Chair

---

Ms. Barb Johnston, Records



<b>3443</b>	<b>CALL TO ORDER .....</b>	<b>2496</b>
<b>3444</b>	<b>APPROVAL OF AGENDA .....</b>	<b>2496</b>
<b>3445</b>	<b>MINUTES OF NOVEMBER 13, 2008 .....</b>	<b>2496</b>
<b>3446</b>	<b>ACADEMIC COUNCIL COMMITTEE ELECTIONS .....</b>	<b>2496</b>
	<i>STUDENT AWARDS COMMITTEE .....</i>	<i>2496</i>
<b>3447</b>	<b>ACADEMIC POLICIES .....</b>	<b>2496</b>
<b>3448</b>	<b>INSTRUCTOR EMERITUS.....</b>	<b>2497</b>
<b>3449</b>	<b>COMMITTEE REPORTS.....</b>	<b>2498</b>
<b>3450</b>	<b>OVER ENROLMENT PROPOSALS .....</b>	<b>2502</b>
<b>3451</b>	<b>OPEN DISCUSSION .....</b>	<b>2502</b>
<b>3452</b>	<b>ADJOURNMENT.....</b>	<b>2502</b>