



**DEPARTMENT OF HUMAN SERVICES**

**COURSE OUTLINE – FALL 2015**

**TA1367 – Technology in the Classroom 2 (2-0-0) 30 HRS**

**INSTRUCTOR:** Cassandra Kostuk      **PHONE:** 780-539-2041  
**OFFICE:** H203      **E-MAIL:** ckostuk@gprc.ab.ca

**OFFICE HOURS:** Thursdays, 10 a.m. – 1p.m. or by appointment

**PREREQUISITE(S)/COREQUISITE:** None

**LOCATION/ TIME:** Room F207, Wednesdays @ 1-2:50 PM

**REQUIRED TEXT/RESOURCE MATERIALS:**

No text required for this course. (A one inch three ring binder will be necessary to store handouts.)

***Please purchase headphones/earbuds and bring to class. A flash drive to save any work you complete in class is also recommended.***

**CALENDAR DESCRIPTION:**

This course provides students with the competence required to support children in their use of technology. It provides opportunities for students to acquire basic knowledge of computer software, peripherals, and assistive technology.

**DELIVERY MODE(S):** Lectures will incorporate learning modules, games, discussion, small group work, and a great deal of hands on work on the computers.

**COURSE OBJECTIVES:**

This course intends to provide students with:

- The competency required to support children in their use of technology in the classroom
- The opportunity to acquire basic knowledge of computer software, peripherals, and assistive technology

## LEARNING OUTCOMES:

Upon completion of the course learners will demonstrate written and/or practical competencies in the topic areas listed below.

1. Technology and communication
2. Computers as instructional tools
3. Technology strategies for students with various exceptionalities

## COURSE SCHEDULE/TENTATIVE TIMELINE:

### Topics:

The following topics will be covered in this course: subject to change based on student interest/ability

Sept 2 <sup>nd</sup>	Course Intro Library Services Tour Course Outline GPRC Emails Topics of Interest
Sept 9 <sup>th</sup>	Electronic Mail & Moodle
Sept 16 <sup>th</sup>	PowerPoint
Sept 23 <sup>rd</sup>	Word Processing
Sept 30 <sup>h</sup>	Catch up day – PowerPoint assignment/brochure assignment
Oct 7 <sup>th</sup>	Internet
Oct 14 <sup>th</sup>	Computers in the Classroom
Oct 21 <sup>st</sup>	Software Evaluation
Oct 28 <sup>th</sup>	Catch up day - Time for assignments
Nov 4 <sup>th</sup>	Computers in Education and Adaptive Technology
Nov 11 <sup>th</sup>	Adaptive equipment at GPRC Presentation / time to work on assignment
Nov 18 <sup>th</sup>	Microsoft Publisher – One Page Profiles
Nov 25 <sup>th</sup>	SMART Boards & Presentations
Dec 2 <sup>nd</sup>	Social Media & Presentations

## **ATTENDANCE:**

Regular attendance is essential for student success. More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which a doctor's letter may be required

## **EVALUATIONS:**

In Class Tasks: 30%

Assignment 1 - Power Point Assignment: 15%

Assignment 2 - Word Brochure Assignment: 10%

Assignment 3- Computers in the Classroom – Technology Resource Folder (Group Project): 15%

Assignment 4 - Assistive Technology Assignment: 20%

Assignment 5 - One Page Profile: 10%

(Assignment package to be handed out and discussed the second week of class) ALL assignments must be submitted to pass this course.

Submit your assignments on time. On time means at the end of class on the due date.

Any assignment turned in and considered not to be your own work will result in the assignment being graded "0" and no opportunity to make up the assignment or missed points.

All assignments that are placed in the instructor's mailbox must have the time and date recorded by the administration staff.

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## LATE ASSIGNMENTS:

- 1) Late assignments will only be accepted if prior arrangements have been made with the instructor in writing, at least one week prior to the assignment due date.
- 2) Late assignments will be docked 5% per week. If the assignment is not received within two weeks of the initial due date, a grade of zero will be given.
- 3) Should a student be allowed to re-submit an assignment a grade of 60 % is the highest grade the student can receive.

## GRADING CRITERIA:

Please note: A minimum grade of C- is required to pass this course.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A <sup>+</sup>	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A <sup>-</sup>	3.7	80 – 84	FIRST CLASS STANDING
B <sup>+</sup>	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B <sup>-</sup>	2.7	70 – 72	
C <sup>+</sup>	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C <sup>-</sup>	1.7	60 – 62	
D <sup>+</sup>	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

***UNIVERSITY TRANSFER (If applicable):***

**\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

Please refer to the Alberta Transfer guide for current transfer agreements:

[www.transferralberta.ca](http://www.transferralberta.ca)

**STUDENT RESPONSIBILITIES:**

Refer to the College Policy on Student Rights and Responsibilities at

[www.gprc.ab.ca/d/STUDENTRIGHTSRESPONSIBILITIES](http://www.gprc.ab.ca/d/STUDENTRIGHTSRESPONSIBILITIES)

**USE OF MOBILE DEVICES, LAPTOPS AND OTHER ELECTRONIC DEVICES DURING CLASS**

As research on learning shows, unexpected noises and movement automatically divert and capture people's attention, which means you are affecting everyone's learning experience if your cell phone, pager, laptop, etc. makes noise or is visually distracting during class. For this reason, I ask you to turn off your mobile devices during class. If there is a specific reason you need to have your mobile device turned on in class you may request permission in writing (i.e. sick child).

**STATEMENT ON PLAGIARISM AND CHEATING:**

Refer to the College Student Misconduct: Academic and Non-Academic Policy at

[www.gprc.ab.ca/d/STUDENTMISCONDUCT](http://www.gprc.ab.ca/d/STUDENTMISCONDUCT)

**\*\*Note:** all Academic and Administrative policies are available at

[www.gprc.ab.ca/about/administration/policies/](http://www.gprc.ab.ca/about/administration/policies/)