DEPARTMENT OF HUMAN SERVICES

COURSE OUTLINE – FALL 2020

TA1367 – Technology in the Classroom 2 (2-0-0) 30 HRS

INSTRUCTOR:	Mélise Sears	**PHONE:**	N/A
OFFICE:	Home	**E-MAIL:**	msears@gprc.ab.ca

OFFICE HOURS: Available to meet by appointment

PREREQUISITE(S)/COREQUISITE: None

LOCATION/ TIME: Online, Fridays from 8:30 – 10:30 a.m.

REQUIRED TEXT/RESOURCE MATERIALS:
No text required for this course.

A flash drive to save any work you complete in class is also recommended.

FALL 2020 DELIVERY: Remote Delivery. This course is delivered remotely. There are no face-to-face or onsite requirements. Students must have a computer with a webcam and reliable internet connection. Technological support is available through helpdesk@gprc.ab.ca.

CALENDAR DESCRIPTION:
This course provides students with the competence required to support children in their use of technology. It provides opportunities for students to acquire basic knowledge of computer software, peripherals, and assistive technology.

COURSE OBJECTIVES:
This course intends to provide students with:
- the competency required to support children in their use of technology in the classroom
- the opportunity to acquire basic knowledge of computer software, peripherals, and assistive technology

LEARNING OUTCOMES:

Upon completion of the course, learners will demonstrate written and/or practical competencies in the topic areas listed below.

- Technology and communication
- Computers as instructional tools
- Technology strategies for students with various exceptionalities

ATTENDANCE:

Regular attendance is essential for student success. More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which a doctor's letter may be required.

EVALUATIONS:

Participation, Attendance: 5%
Assignments
1. Computer Experience Survey: 5%
2. Microsoft Outlook: 5%
3. Microsoft Word: 5%
4. Microsoft Power Point: 15%
5. Kahoot: 5%
6. Book Creator: 15%
7. Resource List: 10%
8. App Evaluation: 10%
9. One Page Profile: 15%
Presentation 5%
Final Quiz: 5%

(The assignment package will be discussed the first week of class)

LATE POLICY: Assignments are to be submitted by 11 p.m. on the due date. Unless arrangements have been made with the instructor prior to the assignment due date, late assignments will be docked 1% per day. If the assignment is not received within one week of the initial due date, a grade of zero will be given.

1) Assignments are to be submitted electronically through D2L (unless otherwise specified).
2) Keep an electronic copy of all assignments.
3) ALL assignments must be completed in order to receive credit in the course.

GRADING CRITERIA:

Please note: **A minimum grade of C- is required to pass this course.**

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79				
B	3.0	73-76		F	0.0	59-0
B-	2.7	70-72				

STUDENT RESPONSIBILITIES:

Refer to the College Policy on Student Rights and Responsibilities in the GPRC College calendar.

USE OF MOBILE DEVICES, LAPTOPS AND OTHER ELECTRONIC DEVICES DURING CLASS

As this is a computer class, you may be asked to use personal electronic devices. Please refrain from doing so at any other time.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Calendar at http://www.gprc.ab.ca/programs/calendar/ or the College Policy on Student Misconduct: Plagiarism and Cheating at https://www.gprc.ab.ca/about/administration/policies

**Note: all Academic and Administrative policies are available on the same page.

Course Schedule/Tentative Timeline:

The following topics will be covered in this course (subject to change based on student interest/ability and availability of guest speakers):

Sept 4	Welcome, Zoom, D2L, Microsoft Outlook	Computer Experience Survey Due
Sept 11	Chrome and Google Drive	
Sept 18	Google Drive cont.	Outlook Assignment DUE
Sept 25	Microsoft Word	
Oct 2	Microsoft PowerPoint	Word Assignment DUE
Oct 9	Student Engagement	
Oct 12 - 16	**THANKSGIVING and FALL BREAK**	**NO CLASS**
Oct 23	Assistive Tech	Power Point Assignment DUE
Oct 30	Websites	Kahoot Assignment DUE
Nov 6	Assistive Tech: Guest Speaker	Book Creator Assignment DUE
Nov 13	Apps	Resource List Assignment DUE
Nov 20	Accessibility	App Evaluation Assignment DUE
Nov 27	One Page Profile for Practicum	
Dec 4	Boardmaker: Guest Speaker	One Page Profile Assignment DUE
Dec 11	Presentations	Quiz